

CMRCET/PRIN/FDPC/AY2017-18/CIR-02

Date: 23/04/2018

CIRCULAR

This is to inform all the Faculty Development Program Cell members that there will be a meeting on 28th April 2018 at 2:00 PM in Department of ME – Seminar Hall

Agenda of the meeting:

To discuss about

- 1) Review of past A.Y 2017-18 program schedule.
- 2) Suggestion and improvisation in program planning & execution.
- 3) To discuss about the Events are conducted under FDP Cell in A.Y.2017-18.
- 4) Any other issues.



Convener



Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

- 1) IQAC Coordinator
- 2) Controller of Examinations
- 3) All HODS
- 4) Administrative Officer
- 5) Accounts Officer
- 6) Concerned Faculty members

Academic Year: 2017-18
Faculty Development Program Cell
MINUTES OF MEETING

Date: 28th April 2018 Time: 2:00-3:30 PM Venue: Seminar Hall, ME Dept.

Chaired By: Dr. V. A. Narayana, Principal, CMR College of Engineering & Technology

Agenda: End of the Academic year 2017-18 summaries.

Minutes of Meeting:


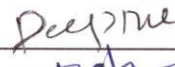
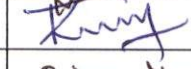

A meeting was conducted by the faculty development program cell to review the events conducted in the Academic Year 2017 – 18.

- The chairman, Dr. V. A. Narayana welcomed all the members.
- All the 58 programs conducted for the Academic Year 2017-2018 were discussed.
- The additional programs that were conducted if any and missed out were asked for.
- The programs that were part of the agenda but were not conducted were also discussed and the reasons for not being conducted were discussed at length.
- Inputs were sought about the other programs that can be included as part of the cell.
- The programs for the upcoming academic year will be taken up by new body of FDP cell after constitution.

The faculty development program cell members appreciated one another for the successful completion of the programs for the academic year on the agenda.

The meeting concluded with the Chairman thanking the members for their valuable suggestions.

Members Present:

Sl. No.	Name of the Faculty	Designation	Department	Signature
1	Dr. V. A. Narayana	Principal	CSE	
2	Mr. Santosh V. Kulkarni	Associate Professor	ME	
3	Ms. N. Deepthi	Assistant Professor	CSE	
4	Ms. P. Srilaxmi	Assistant Professor	ECE	
5	Mr. A. Harish	Assistant Professor	ME	
6	Ms. K. Soujanya	Associate Professor	EEE	
7	Mr. K. R. S. Maruti Raj	Assistant Professor	CE	
8	Mr. N. Rajendra Reddy	Assistant Professor	MBA	
9	Ms. P. Kamala	Assistant Professor	H&S	
10	Ms. D. Sowjanya	Associate Professor	CEER	


Convener


Principal